Participants

Executive Committee Members:
- Ewine van Dishoeck (President-Netherlands) (until item 13)
- Debra Elmegreen (President Elect; USA)
- Teresa Lago (General Secretary; Portugal)
- Ian Robson (Assistant General Secretary; UK)
- John Hearnshaw (Vice-President, “2nd-term”; New Zealand)
- Ajit Kembhavi (Vice-President, 2nd-term; India)
- Boris Shustov (Vice-President, 2nd-term; Russia)
- Daniela Lazzaro (Vice-President, incoming; Brazil)
- Laura Ferrarese (Vice-President, incoming; Canada)
- Junichi Watanabe (Vice-President, incoming Japan)
- Silvia Torres-Peimbert (Past President, Adviser; Mexico)
- Piero Benvenuti (Past General Secretary, Adviser; Italy)

New Division Presidents:
- Daniel Hestroffer (France) - Div. A
- Michael Burton (UK) - Div. B
- Susana Deustua (USA) - Div. C
- Elena Pian (Italy) - Div. D
- Sarah Gibson (USA) - Div. E
- Gonzalo Tancredi (Uruguay) - Div. F
- David Soderblom (USA) - Div. G
- Leonardo Testi (Germany) - Div. H
- Denis Burgarella (France) - Div. J

Invited participants (up to coffee break):
- XXX GA Chair: Gerhard Hensler (Austria)
- Next GA LOC Chair: Hyesung Kang (South Korea)
- Young Astronomers Lunch Chair: Ed Guinan (USA)
- Junior Members WG co-chairs: Maria Drozdovskaya (Switzerland), Fatoumata Kebe (France)

Secretariat:
- Head of Administration: Maria Rosaria D’Antonio
- Database Manager / Assistant: Madeleine Smith-Spanier
1. Welcome by the President, EvD. Reminder that the main aim of this EC meeting is to get to know each other and who is doing what. EvD alerted the EC that she had to leave for Kavli Prize week in Oslo at coffee break and that the President-Elect, DE, would chair the remainder of the meeting (agenda items 13-23).

2. Agenda approved

3. Introduction of the EC Members and DPs, as well as guests, through a tour the table

4. Introduction of the IAU Secretariat, RD and MSS


6. Portfolios/specific tasks for the VPs
   **Action VPs:** send to EvD by September 15th their choices for VP tasks

7. Report on XXX GA in Vienna
   The EC congratulates GH and his team for a very successful GA and for their huge efforts. In addition to many excellent scientific meetings and talks, the venue worked very well for meeting people. The free childcare facility was widely appreciated. Also, the large number of student volunteers were an asset.
   **Action GH:** make a comprehensive report of the LOC experience during the GA to share with the EC.

8. Feedback from GA: lessons learned, suggestions for next GA
   Tour de Table soliciting comments. See also above comments.
   **Action PB/RD:** write a report on the GA experience for future use from the IAU side

9. Preparation for XXXI GA - Busan
   HK gave an overview presentation, including organization, venue and hotels.

10. Report on Young Astronomers Lunch
    The lunch was well attended. JH offered to co-organize the Young Astronomer Lunch with Ed Guinan for the next GA.

11. DP activities and interaction with EC in next triennium
    In addition to this meeting, the DPs will be invited to one EC meeting at IAU expenses in the triennium; this will be EC103 in Rome in 2019. They are welcome to attend other EC meetings at their own expenses.
    **Action MSS:** post the Division Days Reports to the Division pages; give Division Presidents instructions on webpages, mailings etc. Update all Steering Committees, Organizing Committees, Working Group changes
12. IAU100 years, fundraising status
EvD gave a brief summary presentation of the IAU100 plan and budget that had been approved by the IAU100 Steering Committee at its meeting earlier that week at the GA. The IAU100 Flagship event will be in the Palace of the Academies in Brussels (where the IAU was founded) on April 11-12 2019, with all EC members and DPs invited to attend.

13. Update on the OAD
AK brief oral report.

14. Update on the OAO
TL brief oral report. Open position of International Outreach Coordinator for 3 years. Application deadline September 2018, recruitment January 2019
Action EC: form a proper Steering Committee for the OAO (2-3 persons)

15. Update on the OYA
A small “Sacher torte celebration” was organized at the GA for Kam-Ching Leung who after many years stepped down as Director of ISYA. Itziar Aretxaga has taken over.
Action EC: decide on the VP to add to the Steering Committee of the OYA

16. Procedure for establishing OAE
TL outlined the steps for the call for proposals for the new Office of Astronomy for Education.

17. IAU Publications (Proceedings, IB, Newsletter, Transaction B)
Some 2017 Symposia books still missing
Action MSS: link the Symposia proposal forms to the dates and deadlines systematically

18. Information from EC Working Groups
• Global coordination of ground and space-based facilities
DE reported that the organizing committee of the WG had met during the GA and decided to go ahead with a Kavli-IAU workshop centered on Transient / Multimessenger astronomy in Capetown in early 2020.

• Dark and quiet sky protection
PB reported on the activities carried out during and outside the GA over the past weeks. Need to raise more awareness to the importance of D&Q Skies.

• Women in Astronomy
DE presented the highlights of the WiA report, covering the ongoing ISC Gender Gap study and GA events including the Women’s Luncheon and the business meeting focussed on harassment issues. The OC requested that WiA membership be open to all, following requests by IAU members.
**Action DE and MSS:** send out a mailing and set up platform allowing any interested IAU member to join the EC WG on Women in Astronomy and the Global Coordination WG

**Action Francesca Primas (former WiA chair) and DE:** choose a WG Chair

- Junior Member WG

A subset of JM members met during the GA and formed an organizing committee with co-chairs. MD and FK introduced themselves and presented a number of questions and issues.

**Action MSS:** add links to JM application forms and PhD Prize forms with dates and deadlines. Create JM EC WG webpage

**Action Junior Member WG Co-Chairs:** send to the EC a detailed proposal before the OM in January explaining better what the Junior Members want from the IAU and what would be useful to them

19. Representatives of IAU in other scientific bodies: postponed to EC 103

20. Regional Meetings: LARIM 2018; APRIM 2019, MEARIM 2019

In the 2 years between GAs, the IAU sponsors 3 Regional IAU Meetings

- APRIM in the Asian-Pacific region (since 1978),
- LARIM in the Latin-American region (since 1978), and
- MEARIM in the Middle-East-African region (since 2008).

**Action PB:** Send TL some reports from the IAU Regional Meetings

21. Next Officer's meeting: Paris, Jan 14-16, 2019

22. Next ECs:

Presentation by RD on plans for Rome May 13-16 2019, with IAU100 celebration on May 12 and tour on May 17

**Action RD:** inform all participants of plans

All: Think about who wants to host EC in 2020

23. AOB