

Statutes of the Organizing Committee (OC)  
of the IAU Executive Committee (EC) Working Group (WG) of Junior Members (JMs)

1. All members of the OC must be Junior Members of the IAU at the time of their application for the position.
2. All members of the OC serve a three year term. Consequently, applicants can be JMs for at most 3 years at the time of their appointment as a member of the OC.
3. The OC shall elect two co-Chairs from the pool of elected OC members for a three year term no later than 1 month after the appointment of the OC.
4. The OC must be composed of 8 – 12 members, including the two co-Chairs.
5. OC members can be re-elected for a second three year term, if they so wish. OC members that wish to be re-elected must follow the same application procedure as new candidates. At most, two three year terms can be served by an individual in the OC of the WG of JMs. At most 50% of the outgoing OC may be re-elected.
6. Co-Chairs can serve one three year term at most and are not eligible for re-election. A Co-Chair may be a past OC member for one three year term. A Co-Chair may not become an OC member after their three year term as co-Chair (as co-Chairs remain in a three-year advisory role after their term is over, item #13).
7. The OC shall approve the strategy of the Working Group, work towards its execution, and be in charge of deliberating on matters of the Working Group during its appointed three year term.
8. The OC is there to serve the community of Junior Members and to represent their interests within the IAU.
9. Decisions of the OC shall in principle be made by means of a consensus. In the case that a consensus cannot be reached, decisions shall be taken by a majority vote. In case of a stalemate, the co-Chairs make the decision. In case the co-Chairs do not agree, the decision shall be made by a coin flip. In case of a need for a rapid decision (faster than 7 days), the co-Chairs can make the decision.
10. The OC must meet at least once every 2 months, although more frequent meetings are advisable and may be as frequent as necessary.
11. Meetings of the OC are chaired by one of the two co-Chairs. In case of absence of both of the co-Chairs, another member of the OC will chair.
12. A record of all OC meetings must be kept in the form of an agenda (produced in advance of the meeting) and minutes (produced following the meeting). The agenda and minutes must be made available to all the members of the OC.

13. The two outgoing co-Chairs will remain in an advisory role to the incoming OC during the following three years.
  
14. The first 6 months upon the instatement of a new OC correspond to a transition period. During this time, the entire outgoing OC must remain available for questions from the new OC. Meetings may also be held jointly between the new OC and the outgoing OC, if necessary. After the transition period, only the co-Chairs are obliged to remain available for consultation (item #13).